

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

July 8, 2015

- Call to Order

President Morris called the meeting to order at 6:03 p.m.

Following the Pledge of Allegiance members remained standing for a moment of silence to pay their respects to the Flight for Life pilot who died in last week's helicopter crash, along with thoughts and prayers for the crew who were injured.

- Roll Call

Present

Dean Morris, President
Arlin Riggi, Secretary
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Absent

Scott Gerhardt, Vice President (Excused)

Also in Attendance

Mike Schuppe, Deputy Fire Chief	Chris Woolley, Battalion Chief	Ken Maine, Firefighter
Kris Krengel, Fire Marshal	Jeff Jacobucci, Retiree	Lynn Baca, Councilwoman
Michelle Ferguson, District Legal Counsel	Phil Beehler, Battalion Chief	
Rita Saunders, Finance Manager	Bill Porterfield, Lieutenant	
Carol Thompson, Admin. Assistant	Nick DiAnnie, Firefighter	

- Presentations

None

- Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Public Comment

There was no public comment

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending May 31, 2015
2. Approval of June 2015 accounts payable checks:

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GF check numbers 26023 to 26069 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 378 to 381 and
check numbers 1789 to 1794 and ACH Anthem premiums, and on-going Flexible
Spending Account
CD check numbers 26293 to 26294

Total April 2015 expenditures: \$545,543

3. Approval of June 10, 2015 Board Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

Chief Bodane is out of town. Deputy Chief Schuppe noted the following from the Chief's report.

1. The EDC Dinner is Thursday, July 9, 2016.
2. The 2015 SDA Conference will be held at Keystone from September 23 through September 25. The District has reserved rooms for this event. Directors need to advise Chief Staff if they are planning to attend.

Deputy Fire Chief:

In addition to his written report, Chief Schuppe updated the Board on the following items:

1. June was an extremely busy month. All of the crews have done a tremendous job. The District received a letter from Air Life-Denver, commending Steve Choe for his efforts regarding one of the patients at an incident on I-76.
2. North Metro Fire commended the District for their donation of time and effort in conducting Tender Operation training sessions. Training was conducted by Lieutenant Colin Brunt and Engineer Scott Kinne.
3. Deputy Chief Schuppe conducted Chief interviews for the firefighter/paramedic positions. Three conditional job offers were extended and accepted. The background check process has started. The official start date for the new hires will be August 17, 2015. The fourteen week academy will start on August 24, 2015 and graduation will occur Thanksgiving week.
4. Lieutenant Brian Nekvasil will be the lead instructor at this year's academy.

President Morris also thanked all Staff for a job well done during this busy month on all of the types of calls they have had.

Division Chief – Fire Marshal:

Division Chief Kregel added the following to his written report:

1. There have been several PLC meetings relating to the Bromley PUD. The City of Brighton initially approved street sections and turning radii that make it extremely difficult for District fire apparatus to access some of those subdivisions. In the Sunflower subdivision, the

RECORD OF PROCEEDINGS

District cannot get any apparatus into the area as it only has a fourteen foot clearance. The City is trying to fix some of these issues. However, the current homes/streets will remain the same. All new construction will have an unobstructed twenty-foot clearance.

Financial Report:

Finance Manager Rita Saunders had nothing to add to her written report.

Attorneys' Report:

Attorney Ferguson updated the Board on the following items:

1. Attorneys for Vestas advised legal counsel that its client in Denmark has one more revision to make to the Gift Agreement regarding the donated property. Kelley will work with counsel on this latest revision.

City of Brighton Liaison Report:

Councilwoman Lynn Baca had nothing to present.

Deputy Chief Schuppe noted that the City of Brighton and Adams County firework displays went very well.

- Old Business

1. 2014 Audit Update

The actuarial study for the Volunteer Pension Fund was received by the District and sent to Robert Feis. Mr. Feis will complete the District's annual audit and submit it to the Office of the State Auditor by the July 31st deadline. The actuarial study will be reviewed at the September Pension Meeting.

2. Station 52 Update

Deputy Chief Schuppe updated the Board on the following items.

- a. The Contract to Buy and Sell Real Estate has not been signed yet. The District is waiting to see exactly how much land will be needed for the station, and ensuring that there is enough land to include the required retention pond.
- b. The District is still on track to submit the Energy and Mineral Impact Grant application by August 1st.
- c. Rita Saunders and David Bell are working on the finance commitment letter. It will be in place by September 15th.
- d. The appraisal has been completed. The District should receive a written copy soon.
- e. Deputy Chief Schuppe, Battalion Chief Wooley and Facility Manager Doug Tweedy, met with the architect to review concept designs regarding the remodel for fleet and training.

- New Business

There was no new business to present.

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- Executive Session

Executive Session pursuant to C.R.S. 34-6-402 (b), (e), and (f) receive advice of Legal Counsel, discuss contract negotiations, and discuss personnel matters.

MOTION: Treasurer Serafini made a motion to enter into executive session at 6:25 p.m. pursuant to C.R.S. 34-6-402 (b), (e), and (f) to receive advice of Legal Counsel, discuss contract negotiations, and discuss personnel matters.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

MOTION: Secretary Riggi made a motion at 7:09 p.m. to return to the general meeting.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Secretary Riggi made a motion at 7:10 p.m. to adjourn.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

Secretary Riggi adjourned the meeting at 7:10 p.m.

Arlin Riggi, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. §24-6-402 (4)(b), (e), and (f).

Arlin Riggi, Secretary